

**MINUTES OF THE REGULAR MEETING OF THE TOBACCO PREVENTION
AND CESSATION EXECUTIVE BOARD MEETING**

June 4, 2007

Dr. Judith Monroe, Chairperson, called the regular meeting of the Tobacco Prevention and Cessation Executive Board to order at 1:00p.m., at the ISTA Center, 150 West Market Street, 2nd Floor Conference Center, Indianapolis, Indiana.

I. Approval of January 18 and March 15, 2007 Executive Board Meeting Minutes

Motion to approve the minutes from the January 18th Executive Board Meeting was made by Dr. Steven Jay, 2nd by Robert Keen and passed. Motion to approve the minutes from the March 15th Executive Board Meeting was made by Robert Keen, 2nd by Dr. Steven Jay and passed.

II. Financial Report

Celesta Bates provided the financial report. A motion to approve the financial report was made by Dr. Alan Snell, 2nd by Danielle Patterson and passed.

III. IPHA Award Presentation

Jerry King, Executive Director of the Indiana Public Health Association presented an award to Gary Dick, Grow Indiana Media Adventures. The award nomination had been made by ITPC.

IV. Legislative Session Recap

Dr. Monroe and Karla Sneegas gave a recap of the 2007 Legislative Session.

V. ITPC Budget for SFY 2008-2009

Karla Sneegas gave an overview of the budget for the SFY 2008-2009 (see attached). Motion to approve the budget as presented made by Robert Keen, 2nd by Dr. Steven Jay and passed.

VI. 2007-2008 RFA for Local Community Grants

Discussion was led by Anita Gaillard regarding recommendation for approval of the Local Community Grants submitted to ITPC.

Motion to approve those Recommended for Approval as Submitted made by Dr. Steven Jay, 2nd by Victoria Champion and passed.

Motion to approve those Recommended for Approval with Modifications was made by Dr. Alan Snell, 2nd by Robert Keen and passed.

Motion was made for those listed as "On Hold" to move to Recommend for Approval with Modification by Robert Keen, 2nd by Dr. Steven Jay and passed.

Motion to not fund those listed as "Recommend Do Not Fund" made by Dr. Steven Jay, 2nd by Victoria Champion and passed.

VII. 2007-2008 RFA for Minority Grants

Discussion was led by Anita Gaillard regarding recommendation for approval of the Minority Grants submitted to ITPC.

Motion to approve those Recommended for Approval as Submitted was made by Dr. Alan Snell, 2nd by Patricia Hart and passed.

Motion to approve those Recommended for Approval with Modifications was made by Dr. Robert Keen, 2nd by Dr. Steven Jay and passed.

Motion to not fund those listed as "Recommend Do Not Fund" was made by Victoria Champion, 2nd by Robert Keen and passed.

VIII. Media Recap

A recap of media activities since March 2007 was given along with the announcement that Harry Davis from MZD Advertisement would be retiring June 30th.

IX. ITPC Program and Staff Update

A list of the RISE Awards that were presented at the Indiana Rural Health Conference was announced. Anne Bosse, MZD Advertising, Karla Sneegas and Anita Gaillard traveled throughout the state to local communities to present the VOICE Youth Advocate Awards.

X. Announcements

ITPC announced the addition of three new staff:

Casey Litwinko, VOICE Regional Director and Training
Cheryl Raney, Accountant
Amanda Brewer, Summer Intern

The next scheduled board meeting is August 23rd.

Motion to adjourn made by Victoria Champion, 2nd by Michael Meyer and passed.
Adjourned at 3:50 p.m.

The following Executive Board Members were present for all or part of the meeting:

Judith A. Monroe, M.D., Chairwoman (Ex-Officio)

Karla Sneegas, MPH, Executive Director

Alan Snell, M.D.

Nancy Turner

Stephen Jay, M.D.

Patricia Hart

Danielle Patterson

Robert Keen, Ph.D.

Victoria Champion, PhD.

J. Michael Meyer

The following Executive and Advisory Board Members were not in attendance:

Natalie Robinson for Steve Carter

Phyllis Lewis for Suellen Reed, Ed.D.

Steve Simpson, M.D.

James Jones

Mohammad Torabi, Ph.D.

Richard Feldman, M.D.

Pat Rios

E. Mitchell Roob

David Austin, D.D.S.

Robert Arnold

Diane Clements

Arden Christen, DDS

Cecilia Williams

Bennett Desadier, M.D.

Steve Guthrie

Kiki Luu

Heather McCarthy

Nadine McDowell

Steve Montgomery, D.C.P.

Diana Swanson, N.P.

Kate Taylor

Olga Villa Parra

Agency Staff in attendance:

Anita Gaillard, Director of Community Programs

Celesta Bates, Chief Financial Officer

Jamie Broderick, Regional Program Director

Karen O'Brien, Regional Program Director

Kristen Stokes, Contract Administrator

Casey Litwinko, VOICE Regional Director and Training

Cheryl Raney, Accountant

Becky Haywood, Administrative Assistant

Amanda Brewer, Summer Intern

Agency Staff not in attendance:

Barb Cole, Administrative Assistant
Miranda Spitznagle, Director of Program Evaluations
Jack Arnett, Regional Program Director
Dan Morgan, Regional Program Director
Craig Wesley, Regional Program Director

Others in attendance:

Harry Davis, MZD
Matt Keating, MZD
Jill Richardson, MZD
Dick Huber, M.D.
Missy Lewis, IAFP
Kim Crawford, Jefferson/Switzerland County
Jennifer Riley, Harrison County
Vanessa Smith, Clark County
Mary Beth Adams, Floyd County
Jerry King, IPHA
Ryan Chelli
Shelley O'Connell, Smokefree Indiana
Erin Slevin, Smokefree Indiana
Liza Sumpter, MCHD
Lisa Smith, MCHD